

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**April 4, 2018**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at two minutes past seven o'clock (7:02) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Todd Carson, James Come, Hal Carbaugh, Misty Nalepa, Charlene Eggleston, Troy Johnston

Absent: Cheryl Ferry, Joe Womer, Fred Weaver, Mark Marterella,

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick

Chairman Johnston stated the Joint Committee members had received copies of the Minutes of the March 5, 2018 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the Minutes of the April 4, 2018 meeting as submitted.

**Roll Call:** Ayes: Todd Carson, James Come, Hal Carbaugh, Misty Nalepa, Charlene Eggleston, Troy Johnston

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of April 4, 2018 were submitted for information.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the Treasurer's and Secretary's Report as of April 4, 2018 and the Special Account Report as of April 4, 2018.

Mr. Adams discussed the composition of these two reports.

The motion was unanimously approved.

Mr. Johnston requested approval of the list of bills as submitted.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve the list of bills totaling \$488,450.73 as submitted.

Mrs. Eggleston asked several questions regarding various checks and Mr. Adams answered those questions.

**Roll Call:** Ayes: Todd Carson, James Come, Hal Carbaugh, Misty Nalepa, Charlene Eggleston, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee, Calendar of Events for the month of April and the Monthly Enrollment Report as of 4/4/18. Mr. Fontanazza discussed at length the possibility of changing the manner in which schools send students to the Tech Center. He explained that there would be exploration into splitting the quota for all schools except Forest, to allow students to come in both the morning and afternoon sessions. He commented that the discussion with the Superintendents allowed more flexibility for the schools to schedule students for the Technology Center. Mr. Fontanazza also explained that two resignations would be approved for Melissa Redfield a part-time Practical Nursing instructor and Dee Reed who was an instructional aide. Mr. Fontanazza indicated that the Aide position would be filled using Kelly Services for the remainder of the 2017 – 2018 school year. He also mentioned that this position would be filled for the entire 2018-2019 school year through Kelly Services as well.

Mr. Johnston requested approval of the action items.

Mr. Carbaugh, seconded by Ms. Nalepa, moved to approve the actions items 8. a) ii. – vii. as follows:

- i. Accept resignation letters of Melissa Redfield Practical Nursing instructor effective March 23, 2018 and Dee Reed as instructional Aide effective March 12, 2018.
- ii. Approve Cindy Cornelius to attend the PA Association of Practical Nursing Administrators conference in Lewisburg May 9-11, 2018 at a cost not to exceed \$800.00 – Funding Practical Nursing
- iii. Approve four day summer work week schedule for all 12-month staff.
- iv. Approve hiring HVAC Instructor Glen Nikolaison on Step 1, column A of the collective bargaining schedule at \$46,981.00. These positions are full-time 184 day positions.
- v. Approve budget transfers.
- vi. Approve summer in-service and per diem requests.
- vii. Approve additions to advisory committees.
- viii. Approve list of equipment for disposal and authorize administration to sell to the highest bidder.

**Roll Call:** Ayes: Todd Carson, James Come, Hal Carbaugh, Misty Nalepa, Charlene Eggleston, Troy Johnston

Nayes: None, motion carried.

Mr. Fontanazza reviewed the Director's activities from 3/6/18 - 4/4/18.

Mr. Adams discussed the 1<sup>st</sup> reading of the draft board policies through the Board Doc website through PSBA. He indicated that these policies could be accessed with the following link and would be approved at the next meeting. <https://www.boarddocs.com/pa/vnang/Board.nsf/vpublic?open>

Mr. Johnston asked if there was any Old Business.

None was noted.

Under New Business Mr. Johnston asked to approve advertising the part-time Practical Nursing position.

Mr. Carson, seconded by Mr. Carbaugh, moved to approve advertising the part-time Practical Nursing position.

**Roll Call:** Ayes: Todd Carson, James Come, Hal Carbaugh, Misty Nalepa, Charlene Eggleston, Troy Johnston

Nayes: None, motion carried.

Upon motion by Mr. Carbaugh, seconded by Mr. Carson, the meeting adjourned at seven thirty-eight (7:38) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams  
Secretary, Joint Committee